

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **23 January 2018**

Report of: **Head of Environmental Health**

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2017/18 AND
DRAFT WORK PROGRAMME 2018/19**

SUMMARY

At the Committee meeting on 27 March 2018, members will be asked to review the outcome of the Work Programme for the current year, 2017/18. Also at that meeting, the Panel will need to finalise the draft Work Programme for next year, 2018/19.

This report contains details of the position of the Committee's existing Work Programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the Work Programme for 2018/19.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 28 November 2017, attached as Appendix A to the report;
- (b) reviews the Work Programme for 2017/18, attached as Appendix B to the report; and
- (c) gives initial consideration to the draft Work Programme for 2018/19 attached as Appendix C of the report.

INTRODUCTION

1. At the Committee meeting on 28 November 2017, the Work Programme for 2017/18 was reviewed.
2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A to this report.

WORK PROGRAMME FOR 2017/18

3. The Work Programme for 2017/18 agreed at the last meeting is attached as Appendix B to this report.

REVISIONS TO THE CURRENT WORK PROGRAMME 2017/18

4. Members are asked to note the following amendments to the Work Programme:
 - (i) the addition of an item entitled 'Online Gambling Report' to the agenda of the meeting scheduled to take place on 27 March 2018; and
 - (j) the indefinite deferment of the Taxis and Wheelchair Accessibility Report from the agenda of the meeting scheduled to take place on 23 January 2018.

WORK PROGRAMME – NEXT YEAR 2018/19

5. Members are invited to consider items for the draft Work Programme for 2018/19. It has been previously suggested that a few items of major significance be chosen.
6. At this stage, particular items which are known to be coming before the Committee during the next year are attached as Appendix C.
7. Other general items may arise during the year, such as responding to consultation requests by the Government.

RISK ASSESSMENT

8. There are no significant risk considerations in relation to this report.

CONCLUSION

9. The Committee is invited to:-
 - (i) note the progress on actions arising from the meeting of the Committee held on 28 November 2017, attached as Appendix A to the report;
 - (ii) review the Work Programme for 2017/18, attached as Appendix B to the report; and
 - (iii) give initial consideration to the draft Work Programme for 2018/19 attached as Appendix C to the report.

APPENDICES:

APPENDIX A – Progress on Actions since the last meeting.

APPENDIX B – Licensing and Regulatory Affairs Committee Work Programme.
2017/18

APPENDIX C – Draft Licensing and Regulatory Affairs Draft Work Programme
2018/19.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Ian Rickman. (Ext 4773)

LICENSING AND REGULATORY AFFAIRS COMMITTEE – 23 January 2018

Progress on Actions from last meeting

| | |
|------------------------|---|
| Date of Meeting | 28 November 2017 |
| | |
| Subject | 2018 Parliamentary Constituency Boundary Review |
| Type of Item | Report |
| Action by Committee | <p>The Committee considered a report by the Head of Democratic Services which outlines the Boundary Commission for England's revised proposals for new Parliamentary constituency boundaries.</p> <p>RESOLVED that the Committee:-</p> <ul style="list-style-type: none"> (a) notes the revised proposals for new Parliamentary constituency boundaries and the implication for the Fareham Constituency; and (b) agrees that no further consultation response on the revised proposals should be submitted |
| Outcome | Complete |
| Link Officer | Leigh Usher |
| | |
| Subject | Response to Government consultation on proposals for changes to Gaming Machines and Social Responsibility Measures |
| Type of Item | Report |
| Action by Committee | <p>The Committee considered a report by the Head of Environmental Health which outlines the Government consultation on proposals for changes to gaming machines and social responsibility measures and puts forward a suggested response to the consultation.</p> <p>Members raised concerns that the regulation of time limits on individual players using gaming machines is inadequate and requested that the consultation response be amended to reflect these concerns.</p> <p>RESOLVED that:-</p> |

| | |
|---------------------|---|
| | <p>(a) the draft response be amended to reflect concerns that the regulation of time limits on individual players using gaming machines is inadequate;</p> <p>(b) subject to the inclusion of (a) above, the draft consultation be recommended to the Executive for approval.</p> |
| Outcome | To be referred to the meeting of the Executive on 08 January 2018 |
| Link Officer | Ian Rickman |
| | |
| Subject | Licensing and Regulatory Affairs Committee Work Programme |
| Type of Item | Report |
| Action by Committee | <p>The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2017/18.</p> <p>Members requested that a report be brought to the Committee's meeting in March to provide updated information in respect of online gambling.</p> <p>Members also requested that the Taxis and Wheelchair accessibility agenda item to be presented at the meeting in January include the opportunity for Members to review the Accessibility guidance video that is given to taxi drivers.</p> <p>RESOLVED that:-</p> <p>(a) the Committee notes the progress on actions considered at the meeting held on 19 September 2017, as shown in Appendix A to the report;</p> <p>(b) a report be added to the March meeting of the 2017/18 Work Programme in respect of online gambling;</p> <p>(c) the Taxis and Wheelchair accessibility item on the agenda for the meeting in January include the opportunity for Members to view the Accessibility video guidance that is given to taxi drivers; and</p> <p>(d) subject to (b) and (c) above, the Committee agrees the Work Programme for 2017/18, attached as Appendix B to the report.</p> |
| Outcome | Complete |
| Link Officer | Ian Rickman |

LICENSING AND REGULATORY AFFAIRS COMMITTEE – WORK PROGRAMME 2017/18

| <u>DATE</u> | <u>SUBJECT</u> | <u>TRAINING SESSION/WORKSHOP</u> |
|--------------------------|---|--------------------------------------|
| 13 JUNE 2017 | Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Review of Work Programme 2017/18 Update on Taxis and Wheelchair Accessibility | |
| 11 JULY 2017 | MEETING CANCELLED | |
| 19 SEPTEMBER 2017 | Setting of Taxi Tariff Review of Work Programme 2017/18 Police Update – Jason Pearce Polling Place Review | Training |
| 28 NOVEMBER 2017 | Review of Work Programme 2017/18 2018 Parliamentary Constituency Boundary Review Response to Government Consultation on proposals for changes to Gaming Machines and Social Responsibility Measures | |
| 23 JANUARY 2018 | Preliminary Review of Work Programme 2017/18 and Draft Work Programme 2018/19 Actual Revenue Expenditure 2016/17 Spending Plans 2018/19 Fees and Charges 2018/19 | |
| 27 MARCH 2018 | Update on Fareham & Gosport Environmental Health Partnership – Presentation Online Gambling Report Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19 | |

Deferred Items

Taxis and Wheelchair Accessibility Report

APPENDIX C**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2018/19**

| <u>DATE</u> | <u>SUBJECT</u> | <u>TRAINING SESSION/WORKSHOP</u> |
|--------------------------|--|---|
| 19 June 2018 | Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Review of Work Programme 2018/19 | |
| 31 JULY 2018 | Review of Work Programme 2018/19 | |
| 18 SEPTEMBER 2018 | Setting of Taxi Tariff Review of Work Programme 2018/19 Police Update – Jason Pearce Actual Revenue Expenditure 2017/18 | |
| 27 NOVEMBER 2018 | Review of Work Programme 2018/19 | |
| 29 JANUARY 2019 | Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Spending Plans 2019/20 Fees and Charges 2019/20 | |
| 26 MARCH 2019 | Update on Fareham & Gosport Environmental Health Partnership – Presentation Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20 | |

Deferred Item

Taxis and Wheelchair Accessibility Report